



MOBILE DEVICE POLICY

Working together, striving for excellence



1 RATIONALE



At our school, we believe that children learn best in an environment that is calm, focused, respectful, and free from unnecessary distractions.

The purpose of this policy is to:

- ✓ Promote positive and responsible digital behaviour.
- ✓ Encourage respectful relationships within our school community.
- ✓ Ensure consistent expectations for all pupils, staff, parents, and carers.



2 AIMS OF THE POLICY



Our Mobile Device Policy aims to:

- ✓ Create a safe and focused learning environment.
- ✓ Promote respectful and responsible use of technology.
- ✓ Support children's wellbeing and online safety.
- ✓ Ensure consistency across the school community.
- ✓ Protect privacy and safeguarding for all learners and staff.
- ✓ Encourage children to develop healthy relationships with technology.
- ✓ Support high-quality learning, teaching, and assessment.

3 PERMITTED AND PROHIBITED USE



At our school, we operate a full restriction approach to mobile devices during the school day.

This means that mobile phones and smartwatches are not used as learning tools and should remain switched off and stored securely throughout the school day.

Permitted Use

- ✓ For medical monitoring purposes (e.g. diabetes monitoring).
- ✓ During travel to and from school.



Prohibited Use

- ✗ During lessons, intervals, or lunchtimes.
- ✗ For gaming, social media, messaging, or entertainment.
- ✗ To take photos, videos, or audio recordings without permission.
- ✗ To contact parents or carers during the school day.
- ✗ To access inappropriate online content.
- ✗ In ways that may cause disruption, distress, or harm to others.

All communication during the school day must go through the school office.

4 EXPECTATIONS FOR MOBILE DEVICES



To support a calm and focused learning environment:

- ✓ Mobile phones and devices should be switched off and kept in bags before entering the playground in the morning.
- ✓ Devices must remain securely stored in school bags throughout the day.
- ✓ Notifications and alerts should be turned off.
- ✓ Smartwatches should not be used for messaging, recording, internet access, or communication during school hours.
- ✓ Pupils must follow staff instructions regarding device use at all times.



5 WELLBEING, SAFETY AND ONLINE RESPONSIBILITY



At our school, we are committed to promoting positive relationships, digital wellbeing, and online safety.

We encourage all learners to:

- ✓ Use technology respectfully and responsibly.
- ✓ Be kind and considerate online.
- ✓ Report concerns or inappropriate behaviour to a trusted adult.
- ✓ Respect the privacy and dignity of others.
- ✓ Understand the impact that online behaviour can have on wellbeing and relationships.



6 CONSEQUENCES OF MISUSE



Our staff will consistently and fairly apply this policy to ensure clear expectations for all learners.

Consequences for misuse will result in phones/devices being stored in the office until the end of the school day.



7 EMERGENCY CONTACT AND LEGAL CONSIDERATIONS



- ✓ If a pupil needs to contact home during the school day, this should be done through the school office.
- ✓ Parents and carers who need to contact their child urgently should also contact the school office directly.
- ✓ The use of mobile devices must comply with:
 - Data protection legislation
 - Online safety guidance
 - Safeguarding procedures
 - Privacy and consent expectations

- ✓ Taking photographs, videos, or audio recordings without consent may breach privacy laws and school safeguarding procedures.
- ✓ South Lanarkshire Council and our school cannot accept responsibility for loss, theft, or damage to mobile devices brought onto school premises.



8 WORKING IN PARTNERSHIP

At our school, we believe strong partnerships between school and home are essential in supporting children's learning, wellbeing, and digital responsibility.

By working together, we can:

- ✓ Promote safe and respectful use of technology.
- ✓ Encourage positive digital habits.
- ✓ Support children to make responsible choices.
- ✓ Create a safe, inclusive, and nurturing learning environment for all.



Courage
We face challenges with bravery and a positive mindset.



Respect
We treat everyone with kindness and consideration.



Responsibility
We take ownership of our actions and strive to do our best.



Honesty
We are truthful and act with integrity.



Kindness
We look after one another and our school.



Trust
We are reliable, support each other and believe in one another.



Together we can help every child feel safe, healthy, achieving, nurtured, active, respected, responsible and included.

